



rosedale heights  
school of the arts

parent arts  
committee  
**13th annual  
auction gala**

FRIDAY NOVEMBER 25 2016

Please provide as much information as possible and

- **PRINT** neatly
- **Fill** out a separate form for each item

- item is enclosed
- will drop off by (date) \_\_\_\_\_
- PAC: please create a Gift Certificate for me

**(FOR PAC USE ONLY)**

AUCTION CATEGORY

ITEM NUMBER

Item Description | approximate retail value:

Please provide any identifying details about the donation, possible descriptive information for the bid sheet and auctioneers

**OR** Gift Certificate | certificate value:

Please provide details about the certificate, including valid dates type of service(s), location details

Unless otherwise specified, Certificates for services will expire one year from Auction purchase date

Please provide a complete address for each donor, so we can send a proper thank you after the event.

- this is a business       personal donation

company \_\_\_\_\_

contact person \_\_\_\_\_

street address \_\_\_\_\_

city \_\_\_\_\_ postal code \_\_\_\_\_

email (preferred method of contact) \_\_\_\_\_

phone \_\_\_\_\_

May we contact this donor again next year?  yes  yes, parent to contact  no

**donation arranged by: (parent contact information)**

name \_\_\_\_\_ phone \_\_\_\_\_

email (preferred)

thank you for your support!

donation record